



CABINET

9 August 2017

A meeting of the CABINET will be held on Thursday, 17th August, 2017, 6.00 pm in Committee Room 1 - Marmion House

A G E N D A

NON CONFIDENTIAL

- 1 Apologies for Absence**
- 2 Minutes of the Previous Meeting**
- 3 Declarations of Interest**

To receive any declarations of Members' interests (pecuniary and non-pecuniary) in any matters which are to be considered at this meeting.

When Members are declaring a pecuniary or non-pecuniary interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a pecuniary or non-pecuniary interest in respect of which they do not have a dispensation.
- 4 Question Time:**

To answer questions from members of the public pursuant to Executive Procedure Rule No. 13
- 5 Matters Referred to the Cabinet in Accordance with the Overview and Scrutiny Procedure Rules**

None
- 6 Quarter One 2017/18 Performance Report (Pages 1 - 48)**

(Report of the Leader of the Council)
- 7 Installation of Fire Sprinkler Systems to Leasehold Flats and Flats at Eringden (Pages 49 - 56)**

(Report of the Portfolio Holder for Housing)

8 Grants To Voluntary Organisations (Small Grants Scheme)/Local Arts Grant Scheme/Sports Grants Scheme (Pages 57 - 62)

(The Report of the Portfolio Holder for Communities and Wellbeing)

9 Release of Capital Contingency Funding (Pages 63 - 64)

(The Report of the Portfolio Holder for Environment and Culture)

Yours faithfully

A handwritten signature in black ink, appearing to be 'A. D. ...', written over a circular stamp or mark.

Chief Executive

People who have a disability and who would like to attend the meeting should contact Democratic Services on 01827 709264 or e-mail committees@tamworth.gov.uk preferably 24 hours prior to the meeting. We can then endeavour to ensure that any particular requirements you may have are catered for.

To Councillors: D Cook, R Pritchard, S Claymore, S Doyle, J Goodall and M Thurgood.

THURSDAY, 17 AUGUST 2017

**REPORT OF THE LEADER OF THE COUNCIL
QUARTER ONE 2017/18 PERFORMANCE REPORT**

EXEMPT INFORMATION

Not applicable

PURPOSE

To provide Cabinet with a performance and financial health-check.

RECOMMENDATIONS

That Cabinet endorse the contents of this report

EXECUTIVE SUMMARY

This report provides information on:

1. Corporate plan actions, performance measures and corporate risks,
2. Impact of welfare benefit reform,
3. Sustainability Strategy,
4. Financial health check

OPTIONS CONSIDERED

Not applicable

RESOURCE IMPLICATIONS

There are none

LEGAL/RISK IMPLICATIONS BACKGROUND

There are none

SUSTAINABILITY IMPLICATIONS

There are none

REPORT AUTHOR

Anica Goodwin

APPENDICES

Quarter one 2017/18 performance report

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Quarter One 2017/18 Performance Report

1. Overview of corporate plan actions and corporate risks
2. Impact of Welfare Benefit Reform On Council services
3. Sustainability strategy
4. Financial healthcheck

Appendix A 2017/18 Corporate plan actions and performance measures update,

Appendix B Corporate Risks

Appendix C General Fund & Housing Revenue Account main variances

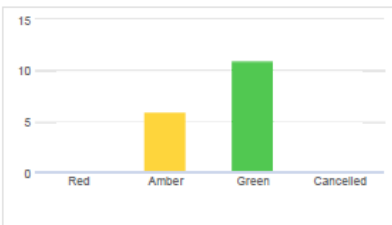
Appendix D Capital programme monitoring

Appendix E Treasury management update

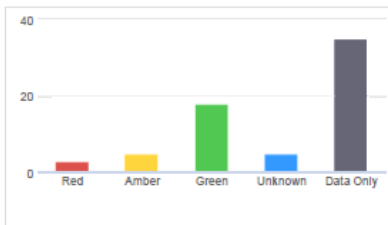
1. Overview of corporate plan actions, performance measures and corporate risks

The current status of corporate plan actions, measures and corporate risks is shown below.

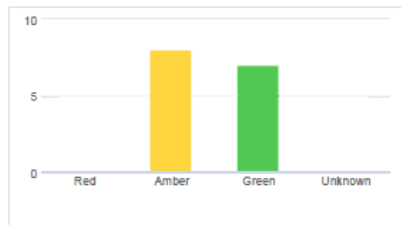
Corporate Plan Actions



Performance Measures



Corporate Risk Register



Further details are available in the appendices:

- Corporate plan actions and performance measures: **Appendix A**
- Corporate risks: **Appendix B**

2. Impact of Welfare Benefit Reform on Council services

Quarterly updates are presented to monitor the impact of welfare benefit reform changes on Council services including customer demand via monitoring of calls/contacts together with the financial impact of collection and demand for benefits and effect on income streams such as rent, council tax and business rates.

Benefits

An increase in DHP claims is reported - DHP claims paid total £40k (£9k higher than at June 2016 - £31k) with 90 successful claims from 139 applications (compared to 84 successful claims from 106 applications at June 2016) although there is a 2 week backlog (4 weeks as at 30 June 2016) with claims still to be processed which will increase this figure.

Live caseload figures are 278 lower than 2016/17 – currently 6,066 (6,344 at June 2016). The average time taken to process new Housing Benefit/Council Tax Benefit claims and change events was 11.8 days to June 2017 (16.6 days to June 2016).

NNDR

Reminders (482 at June 2017) are lower than 2016/17 levels (558 at June 2016) with summons & liability orders also at slightly lower levels to 2016/17.

Current year collection levels are at 28.5%, slightly behind target by 0.5% at 30 June. Court costs are around target of £2k.

Arrears for 2016/17 are behind target at 6.3% compared to target of 34.7% due to previous year's debt being raised which will be paid by 31st March 2018.

Council Tax

Reminders are 100 lower than 2016/17 levels (6081 at 30 June 2017 compared to 6181 at 30 June 2016); however, final letters and summonses are higher.

Strong collection performance is reported - with current year collection levels at 30.3%, ahead of the target of 30.0% at June 2017 (with a target of 98% for the 2017/18 financial year). Court cost income is lower than target by £4k at £49k.

Arrears for 2016/17 are slightly ahead of target at 22.7% compared to target of 21.8% - work on further approaches to realise more Council Tax revenue is in place.

Collection Fund – the estimated surplus is £28k for the year with a LCTS projected underspend of £21k (total £49k).

Housing

Total *Rent* arrears (excluding former tenants) at 30 June 2017 was £540k compared to £329k (as adjusted) at 31 March 2017 – an increase of £211k (compared to a £99k increase as at 30 June 2016).

Total arrears (including garages etc.) are £1.8m at 30 June 2017, compared to £1.6m at 31 March 2017, an increase of £191k (compared to a £144k increase between 31 March 2016 and 30 June 2016).

Total arrears (including garages etc.) were £1.6m at 31 March 2017 compared to 31 March 2016 - £1.46m (£146k higher).

There were 3 evictions during Quarter 1 2017/18 compared to 5 during Quarter 1 of 2016/17.

3. Sustainability Strategy

Medium Term Financial Strategy 2015-2020 Monitoring,

The 2017/18 budget and Medium Term Financial Strategy (MTFS) ensures that appropriate resources are focussed on the Vision Statement, Priority Themes, Corporate Priorities and Outcomes.

The Authority has been proactive in the design and implementation of innovative and effective measures for driving efficiency and reducing cost within the MTFS.

The budget setting process has faced significant constraints in Government funding in recent years - over 50% in real terms since 2010. The 4 year Local Government Finance Settlement confirmed in February 2016 that austerity measures are to continue with Revenue Support Grant (RSG) all but eradicated for most Councils by 2020 – and suggests that the key challenges that the Authority is currently addressing are likely to become greater.

In an attempt to provide a clear 'route map' for the transition from surviving to thriving, the Council has designed and adopted a series of strategic plans, policies and processes. "From Surviving To Thriving" set out a number of opportunities based upon the principle that by focusing upon the growth of the economy, both the "people" and the "place" would benefit. The Council remains committed to promoting and stimulating economic growth and regeneration; meeting our housing needs; creating a vibrant town centre economy and protecting those most vulnerable in our communities. To this end, we pledge to explore and invest in viable and sustainable methods of generating income and moving towards financial independence.

There also remains a high degree of uncertainty arising from the most significant changes in Local Government funding for a generation arising from the Business Rates Retention System, changes in Support for Council Tax and Technical Reforms to Council Tax - as well as other changes arising from the Government's Welfare Reform Agenda.

The adoption of 'Demand Management' as the primary operating model and the targeting of resources via locality based commissioning and delivery has enabled greater effectiveness in service delivery as evidenced by customer satisfaction, award winning services and of course, the management of the Council's finances.

Through its implementation, the Council will have far greater control upon the alignment of services or 'supply' to the increased needs and expectations of the public or 'demand'.

Key to this will be the application of existing and new technology to capture, collate and analyse customer insight, intelligence and data so as to understand not just the 'need' but the cause, behaviours or decisions creating the need.

Then by the application of locality based commissioning for example, it can commission services that either intervene or prevent future need thereby reducing demand. The report entitled 'Creating Opportunities from an Uncertain Future' is available to all Members and is available to the public.

This approach will change the organisation and how it works; will require Members to take difficult decisions and adhere to them; will involve managed risks and will sustain essential

services critical in supporting the most vulnerable in our communities at a time when demand is increasing and resources reducing.

Work is continuing on a number of actions to address the financial position in future years:

- Delivering Quality Services project – the demand management approach to shift demand to more efficient methods of service delivery – online and automation (Interactive Voice Response). A savings target of £100k p.a. has already been included together with reduced CRM costs of £62k p.a. from 2019/20;
- Recruitment freeze – temporary 12 month appointments are now only being made; there is a robust challenge / re-justification process in place for all vacant posts with a requirement to investigate alternative options including restructuring to fill vacancies / looking at what we can stop doing. This means we have the opportunity to increase the vacancy allowance from 5% to 7.5% over the next 5 years – c. £45k p.a. year on year for the General Fund (£14k p.a. – HRA);
- Spend freeze – Managers have previously been required to restrict / limit spending to essential spend only (there was a £2m underspend in 2015/16 – although the majority was windfall income, c. £0.75m was lower level underspend);
- Alternative investment options arising from the Commercial Investment Strategy (as well as the Treasury Management Investment Strategy, including any prudential borrowing opportunities) to generate improved returns of c. 5% p.a. (plus asset growth) including:
 - Set up of trading company to develop and deliver new income streams;
 - Local Investment Options – Lower Gungate / Solway Close development including the potential to drawdown funding from the Local Growth Fund / Local Enterprise Partnerships (GBS and Staffordshire);
 - Investments in a Diversified Property Fund;
 - Investments in a Diversified Investment Vehicle (property, shares etc.);

Note: these would be subject to a robust check and Challenge business case and represent long term investments of between 5 – 10 years (minimum) in order to make the necessary returns (after set up costs).

- Review of reserves / creation of fund for transformation costs (if needed), and
- Targeted Savings – Members to identify potential areas for review in future years.

Corporate Management Team (CMT) review the most up-to-date budget forecasts on a quarterly basis, and discuss the delivery of the Sustainability Strategy and our Medium Term Financial Strategy (MTFS) – as outlined below.

General Fund

The updated forecast as at June 2017 is detailed below:

	General Fund						
MTFS Projections 2017/18 - 2021/22	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Projected Balances per MTFS Council February 2017	(5,781)	(4,326)	(2,737)	(502)	(797)	476	1,008
Revised Stress Tested Forecasts:							
Revised Forecast Balances - June 2017	(6,588)	(5,465)	(3,876)	(1,640)	(1,936)	(663)	(131)

When the 3 year MTFS for the General Fund was approved by Council in February 2017, the forecast balances were c.£0.8m for 2020/21 with a shortfall in balances of £0.5m in 2021/22 (£1m once the minimum approved level is taken in account). Following the updates the revised forecast now identifies surplus balances of £1.9m over the 3 years to 2020/21 with balances of c.£0.7m for 2021/22.

Projected balances over the next 5 years have been revised to £0.1m (a shortfall of £0.4m once the approved minimum balances level of £0.5m is taken into account).

The forecast has been updated to include:

- a) the final outturn for 2016/17 – additional balances of £0.8m from a higher underspend position;
- b) the projected outturn underspend of £331k for 2017/18 (as at Period 3);
- c) No allowance has been made for additional pay award costs over the Government set pay cap of 1%;
- d) No effect has been included from the ongoing uncertain economic situation as the Brexit process continues.

Housing Revenue Account

The updated forecast as at June 2017 is detailed below:

	Housing Revenue Account						
MTFS Projections 2017/18 - 2021/22	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Projected Balances per MTFS Council February 2017	(5,752)	(5,392)	(3,985)	(3,520)	(3,193)	(2,977)	(2,777)
Revised Stress Tested Forecasts:							
Revised Forecast Balances - June 2017k	(6,353)	(6,102)	(4,695)	(4,230)	(3,903)	(3,686)	(3,486)

When the 3 year MTFS for the HRA was approved by Council in February 2017, the forecast balances were c.£3m by 2021/22. Following the updates the forecast now identifies balances of c.£3.7m for 2021/22 with balances over the next 5 years of £3.5m by 2022/23.

The forecast has been updated to include:

- the final outturn for 2016/17 – additional balances of £0.6m from a higher underspend position;
- the projected outturn underspend of £109k for 2017/18 (as at Period 3);
- No allowance has been made for additional pay award costs over the Government set pay cap of 1%;
- With regard to reduced income levels from the potential economic uncertainty – an increased provision for higher debt write offs has already been included.

4. Financial healthcheck

This section to the report summarises the main issues identified at the end of June 2017.

General Fund

Revenue

GENERAL FUND	YTD Budget £000	YTD Spend £000	Variance £000	Budget £000	Predicted Outturn £000	Variance £000
Chief Executive	50	51	1	-	-	-
Executive Director Corporate Services	5	(24)	(29)	556	427	(129)
Director of Finance	1,379	1,325	(54)	503	293	(210)
Director of Technology & Corporate Programmes	439	485	46	17	46	29
Solicitor to the Council	250	184	(66)	823	767	(56)
Director of Transformation & Corporate Performance	369	372	3	278	300	22
Director of Communities, Planning & Partnerships	3	1	(2)	-	(7)	(7)
Director of Housing & Health	215	113	(102)	1,837	1,847	10
Director of Assets & Environment	1,639	1,536	(103)	5,610	5,620	10
Total	4,349	4,043	(306)	9,624	9,293	(331)

The General Fund has a favourable variance against budget at Period 3 of £306k.

- The projected full year position identifies a projected favourable variance against budget of £331k or 3.44%.
- This projection has highlighted several budget areas for concern (detailed at **Appendix C**).
- A balance of £50k was held in the General Contingency Budget at the end of June 2017.

Capital

GENERAL FUND	Budget Reprofiled from 2016/17 £000	YTD Budget £000	YTD Spend £000	Variance £000	Budget £000	Predicted Outturn £000	Variance £000	Reprofile £000	Outturn £000
Director of Technology & Corporate Programmes	148	175	69	(106)	257	257	-	-	257
Director of Housing & Health	92	92	-	(92)	92	92	-	-	92
Director of Assets & Environment	1,152	1,665	568	(1,097)	3,316	3,316	-	-	3,316
Contingency	1,340	1,414	-	(1,414)	1,634	1,634	-	-	1,634
TOTAL GENERAL FUND	2,732	3,346	637	(2,709)	5,299	5,299	-	-	5,299

- Capital expenditure incurred was £637k compared to a profiled budget of £3.346m.

- At this point it is predicted that the full year budget of £5.3m will be spent by the year- (this includes re-profiled schemes from 2016/17 of £2.73m).
- A summary of Capital expenditure is shown at **Appendix D**.

Treasury Management

- At the end of June 2017 the Authority had £52.08m invested in the money markets. The average rate of return on these investments is 0.50% though this may change if market conditions ease.
- Borrowing by the Authority stood at £63.060m at the end of June 2017, all being long term loans from the Treasury Public Works Loans Board. The average rate payable on these borrowings equates to 4.05%. At this point it is anticipated that our interest payments will be £2.554m compared to the budgeted figure of £2.713m, a favourable variance of £159k, as due to market conditions (including the continued low interest rate environment), it is not intended to take additional debt of £8m as budgeted.
- A more detailed summary of the Treasury Management situation, detailing our current Lending and Borrowings together with the situation with our Icelandic investments, can be found at **Appendix E**.

Balances

Balances on General Fund are projected to be in the region of £5.47m at the year-end from normal revenue operations compared to £4.33m projected within the 2017/18 budget report – additional balances of £1.1m.

Housing Revenue Account (HRA)

Revenue

HOUSING REVENUE ACCOUNT	YTD Budget £000	YTD Spend £000	Variance £000	Budget £000	Predicted Outturn £000	Variance £000
Director of Housing & Health	825	831	6	3,954	3,954	-
Director of Assets & Environment	35	37	2	(37)	(37)	-
HRA Summary	(4,510)	(4,698)	(188)	(3,556)	(3,665)	(109)
Housing Repairs	1,078	1,061	(17)	-	-	-
Total	(2,572)	(2,769)	(197)	361	252	(109)

- The HRA has a favourable variance against budget at Period 3 of £197k.
- The projected full year position identifies a favourable variance against budget of £109k. Individual significant budget areas reflecting the variance are detailed at **Appendix C**.

Capital

HOUSING REVENUE ACCOUNT	Budget Reprofiled from 2016/17 £000	YTD Budget £000	YTD Spend £000	Variance £000	Budget £000	Predicted Outturn £000	Variance £000	Reprofile £000	Outturn £000
Director of Housing & Health	6,323	9,311	1,660	(7,651)	18,274	18,274	-	-	18,274
Director of Assets & Environment	3,151	4,216	293	(3,923)	7,614	7,609	(5)	-	7,609
HRA Summary	-	-	-	-	-	-	-	-	-
HRA Contingency	100	100	-	(100)	100	100	-	-	100
TOTAL HOUSING REVENUE ACCOUNT	9,574	13,627	1,953	(11,674)	25,988	25,983	(5)	-	25,983

- Housing Capital expenditure of £1.95m has been incurred as at the end of Period 3 compared to a profiled budget of £13.63m.
- It is predicted that £25.98m will be spent by the year-end compared to the full year budget of £25.99m (including £9.57m re-profiled from 2016/17);
- A summary of Capital expenditure is shown at **Appendix D**.

Balances

- Balances on the Housing Revenue Account are projected to be in the region of £6.102m at the year-end compared to £5.392m projected within the 2016/17 budget report – additional balances of £0.7m.

2017/18 Corporate Plan Progress Report

2017 – 2020 Corporate Plan Actions

Corporate Priority 1. Living a quality life in Tamworth

Project/Action	Maintain & Manage the environment within Tamworth
Desired Outcome	Well managed local nature reserves and sports pitches that are maintained at a level proportionate to their use. Provision of high quality open spaces both existing and arising from new developments. Ensure the Council meets its obligations to ensure its watercourses and drainage systems are maintained. Provision of well-maintained play facilities. To ensure cleansing is carried out to a standard that meets or exceeds measured requirements Achieving a gold standard in the 'Tamworth in Bloom' programme
Latest Update	

Milestones	Due Date	Completed (Yes/No)	Note
Balancing pond dredging works scoped in accordance with the management plan	30-Jun-2017	No	Tender documents being prepared.
Tamworth In Bloom Judging	18-Jul-2017	Yes	Judging took place on 18th July 2017; result expected in September 2017.
Play area provision scoped	30-Sep-2017	No	Project scope underway; due to be considered at Cabinet in August 2017.

Tamworth in Bloom award notification	30-Sep-2017	No	Due 14th September 2017.
Ongoing commitment throughout the year to ensure green spaces are managed	31-Mar-2018	No	Identified projects are underway.

Performance Measures	RAG Status	Current Value	Last Update
Installation of one new play facility			Q1 2017/18
Ongoing works to deliver the output of the watercourse management plan are actioned			
Tamworth 'In Bloom' Gold Award		3	2016/17
Improved street and environmental cleanliness – Detritus		6.62%	March 2017
Improved street and environmental cleanliness – Graffiti		0.79%	March 2017
Improved street and environmental cleanliness – Litter		3.49%	March 2017
Improved street and environmental cleanliness – Dog Fouling		3.17%	March 2017







Project/Action	Delivery of the Community Safety Partnership		
Desired Outcome	The adoption of the community safety action plan Early intervention programmes commissioned for priority themes Continued development of the multi-agency approach to problem solving		
Latest Update			
Milestones	Due Date	Completed (Yes/No)	Note
Commissioning process for the action plan commences	30-Apr-2017	Yes	Commissioning is ongoing throughout the year.
Community Safety Assessment received.		Yes	Assessment received and used to inform

			the current community assessment action plan.
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Performance Measures	RAG Status	Current Value	Last Update
All Crime - Total		7,509	2016
Incidents of Anti-Social Behaviour		2,199	2016
Percentage of people surveyed who feel very/fairly safe outside in their local area after dark (FTD survey)		82%	H2 2016/17
Percentage of people surveyed who feel very/fairly safe outside in their local area during the day (FTD survey)		98%	H2 2016/17
Percentage of people surveyed who had been a victim of crime in the last twelve months (FTD survey)		10%	H2 2016/17
Percentage of people surveyed who feel very/fairly likely to be a victim of crime in their local area (FTD survey)		17%	H2 2016/17

Project/Action	Delivery of an effective regulatory service		
Desired Outcome	Continue to support businesses to comply with legislation Ensure the statutory inspection plan of food businesses provides a high standard of hygiene in the Borough. Delivery of effective taxi, gambling and premise licensing Delivery of an effective and responsive development control service		
Latest Update			
Milestones	Due Date	Completed (Yes/No)	Note









Performance Measures	RAG Status	Current Value	Last Update
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The number of food businesses that are 0 and 2 star rated		43	Q1 2017/18
The quarterly percentage of planned high risk interventions undertaken		99%	Q1 2017/18
The percentage of planned interventions undertaken		98%	Q1 2017/18
The percentage of complaints relating to smoking legislation responded to		100%	H2 2016/17
The annual percentage of planned inspections undertaken of industry for environmental emissions		100%	2016/17
Satisfaction of business with local authority regulation services (Tamworth)		83%	2016/17
Food establishments in the area which are broadly compliant with food hygiene law (Tamworth)		86.2%	2016/17

Corporate Priority	2. Growing strong together in Tamworth
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Project/Action	Growth & Regeneration in Tamworth		
Desired Outcome	<p>Enterprise Quarter regeneration including a modernised cultural offer, enhanced night-time offer, quality public realm, and facility for new businesses to grow</p> <p>The delivery of a vibrant and meaningful inward investment strategy to promote the Town to business</p> <p>Delivery of a trading arm to provide facility to invest in assets such as housing and commercial facilities which can provide sustainable income to the Council</p> <p>Continued progression of enhancement to Tamworth's gateways</p> <p>The production of a town centre strategy Continued engagement with WMCA, LEPS for the purpose of growth, skills, infrastructure and economy</p>		
Latest Update			
Milestones	Due Date	Completed (Yes/No)	Note
On-going works to review assets and regeneration opportunities as part of the CIRS board.	30-Apr-2017	No	
The Opening of the Enterprise Centre	31-May-2017	Yes	The centre is operational and currently 80%

			occupied.
Scoping works for both the production of an inward investment strategy and a town centre strategy.	30-Jun-2017	No	
Completion of works to Tamworth Library	31-Jul-2017	No	
Scoping works with partners to look at viability/opportunities with the current vacant site at gungate.	31-Aug-2017	No	This is an ongoing project. The commercial site assessment is underway and due for completion in mid August.
Adoption of the inward investment strategy and the town centre strategy	28-Feb-2018	No	
Re-opening of the Assembly Rooms and new facility at the Carnegie Centre	30-Nov-2018	No	
Completion of the public realm enhancements	31-Jan-2019	No	



Performance Measures	RAG Status	Current Value	Last Update
Number of Businesses		2,250	2016/17
Number of empty Business Premises		196	June 2017
Percentage of total rateable value of commercial floorspace that is unoccupied		5.12%	2016/17
Percentage change in rateable value of commercial buildings		2.08%	Q4 2016/17
The footfall for Town Centre		5,712	H1 2014/15
Birth of New Business Enterprises in the year		320	2015/16
Death of Business Enterprises in the year		235	2015/16
Number of active Business Enterprises		2,475	2015/16

Project/Action	Tinkers Green & Kerria Regeneration		
Desired Outcome	Access to suitable housing is improved Neighbourhoods are improved Satisfaction with neighbourhoods increased		
Latest Update			
Milestones	Due Date	Completed (Yes/No)	Note
Contractor appointed	30-Apr-2017	Yes	
Demolition completed	30-Nov-2017	No	The demolition at Tinkers Green is now complete
Contractor start on site	01-Mar-2018	No	
Allocation of New Homes		No	
Completion of build		No	

Performance Measures	RAG Status	Current Value	Last Update
Satisfaction of tenants with new homes and neighbourhood – Tinkers Green			
Satisfaction of tenants with new homes and neighbourhood – Kerria			
Number of new homes built and allocated to those who need them – Kerria			
Number of new homes built and allocated to those who need them – Tinkers Green			
New Retail Facility Created – Tinkers Green			
New Retail Facility Created – Kerria			


Project/Action	Garage sites redevelopment
Desired Outcome	Access to suitable housing is improved Neighbourhoods are improved

	Satisfaction with neighbourhoods increased		
Latest Update			
Milestones	Due Date	Completed (Yes/No)	Note
Phase One start on site	30-Apr-2017	Yes	Work has started on Phase One.
Phase One Completed	31-Dec-2017	No	
Phase Two start on site	01-Jan-2018	No	
Allocation of future phases		No	
Future phases start on site		No	


Performance Measures	RAG Status	Current Value	Last Update
Satisfaction of tenants with new homes and neighbourhood – Garage Sites Redevelopment			
Number of new homes built and allocated to those who need them – Garage Sites Redevelopment			

Project/Action	New Repairs Contract		
Desired Outcome	Council homes and neighbourhoods are maintained to a high standard Tenants receive a responsive repairs service The housing asset is maintained in accordance with stock condition requirements		
Latest Update			
Milestones	Due Date	Completed (Yes/No)	Note
Commission consultants to support options review	30-Apr-2017	Yes	
New contractor mobilised	30-Apr-2017	Yes	
Review of new contract performance	30-Sep-2017	No	
Findings of options review agreed	31-Dec-2017	No	


Report to members on future arrangements for service delivery	28-Feb-2018	No	
Implement future options		No	
Measure satisfaction		No	

Performance Measures	RAG Status	Current Value	Last Update
Percentage of local authority dwellings that achieve the decent homes standard		65.06%	2015/16

Project/Action	Preparation for collection of the Business Improvement District (BID) Levy		
Desired Outcome	Implementation of the software necessary to facilitate collection of the levy income Maximise the level of income collected for investment in local infrastructure		
Latest Update	There will be an initial capital requirement to set up the BID billing system, which will include a module add-on for our current Capita system and consultancy support to get this module operational. A capital scheme for £17.4k in 2017/18 was approved by Council on 21 February 2017 following a report to Cabinet seeking Members approval to progress a Business Improvement District for Tamworth Town Centre and Ventura Park. Should a BID progress (subject to further feasibility work / a ballot of local businesses – planned for October 2017) the Council will be responsible for billing, collection and recovery for the BID Levy.		
Milestones	Due Date	Completed (Yes/No)	Note
Budget approval for purchase of software	30-Apr-2017	Yes	Budget approved by Council on 21 February 2017
Software purchased	31-Aug-2017	No	
Software installed and tested	31-Dec-2017	No	
Levy included on 2018/19 bills	31-Mar-2018	No	

Performance Measures	RAG Status	Current Value	Last Update
Percentage of Business Improvement Levy Collected			

Project/Action	Business Rates Retention		
Desired Outcome	Maximise collection of business rates within the GBS rate retention pool		
Latest Update	The Council is a member of the Greater Birmingham and Solihull Local Enterprise Partnership (GBSLEP) Business Rates Pool – for 2016/17 a levy of £612k (payable to the GBSLEP pool) was generated through additional growth in business rates income – to support projects to improve the economy and infrastructure of the region.		
Milestones	Due Date	Completed (Yes/No)	Note

Performance Measures	RAG Status	Current Value	Last Update
Percentage of Non-domestic Rates Collected		28.50%	June 2017
Percentage change in rateable value of commercial buildings		2.08%	Q4 2016/17

Project/Action	Commercial opportunities in decision making
Desired Outcome	<p>A risk/reward based return on investment requirement within planned projects</p> <p>Producing options appraisals, business cases and review opportunities for setting up Local Authority Trading Companies as well as other business models for service to maximise return on Council assets and increase economic benefit for the Council</p>
Latest Update	<p>The Tamworth Commercial Investment Strategy to promote growth and regeneration was approved by Cabinet on 16th June 2016.</p> <p>The first formal meeting of the Commercial Investment Strategy Board was on 22nd August 2016. Following an update on progress around this initiative since Cabinet endorsed the initial plans, Members gave their full endorsement for the establishment of a Member-led Steering Group to provide the necessary governance for an Officer/Advisor-led Working Group that in turn would oversee the various major work streams.</p> <p>Key outcomes such as the revitalisation of the Town Centre; the regeneration of the Gungate site; the development of an Inward Investment Strategy that will seek to provide the basis for ongoing managed growth, future funding</p>

bids and more.

Senior Officers have also attended Seminars to obtain practical guidance on the key legal, governance, financial and tax issues to consider when setting up and running Local Authority Trading Companies (LATC) and ‘Building a successful joint venture company’.

The first quarterly progress monitoring was reported to Cabinet on 24th November 2016 with work progressing since that time on the development (and set up) of a trading company (including the potential for development of private sector housing for market rental), the regeneration of the Gungate site and the development of an Place Investment Strategy.

A meeting of the Steering Group was held on 23rd May 2017 who gave approval for establishing our ‘arm’s length’ or Independent Trading Company which will provide the means and structure from which we can generate sustainable income streams on behalf of the Council. This could be by acting as Private Sector Landlord; Joint Venture Partner; Asset Management or, subject to viability and a robust business plan, operating services on a commercial footing. The establishment of the Trading Company is very much seen as the precursor to us building new houses for market rent in the very near future.

Further work has centred on the regeneration of the former Gungate Precinct site and the potential to increase the size of the site to include other land in order to encourage a more ambitious development scheme.










Progress has been made on the third work stream with proposals designed to encourage both Inward Investment and the continued Growth of Existing Business with the consequence that we now have an outline specification/brief to support the commissioning of the strategy.

Milestones	Due Date	Completed (Yes/No)	Note

Performance Measures	RAG Status	Current Value	Last Update
Income collected through adopted commercial approach			

Rate of return on identified projects in excess of 5%			
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Project/Action	Heritage, leisure & events		
Desired Outcome	A defined successful outdoor events programme is implemented Heritage venues are well maintained and open to the public Heritage lottery bid submitted to progress improvement works at the Castle		
Latest Update			
Milestones	Due Date	Completed (Yes/No)	Note
Outdoor events plan published	30-Apr-2017	No	
Heritage Lottery bid submitted	31-Aug-2017	No	
Events held throughout the year	31-Mar-2018	No	


Performance Measures	RAG Status	Current Value	Last Update
Number of attendees at Arts Development Events		1,788	Q1 2017/18
Number of participants at Arts Development Events		1,338	Q1 2017/18
Visitor Numbers (Outdoor Events)		13,000	Q1 2017/18
Overall Satisfaction Rate "Good to Excellent" (Outdoor Events)		99%	Q1 2017/18
Percentage of people surveyed who would recommend event (Outdoor Events)		100%	Q1 2017/18
Number of additional events supported – Outdoor Events		23	Q1 2017/18
Total Number of visits/usages – Tamworth Castle		12,671	2017/18
Total Number of Visitors – Tamworth Castle		12,255	Q1 2017/18
Trip Advisor Rating – Tamworth Castle		4.5	2016/17

Corporate Priority

3. Delivering quality services in Tamworth

Project/Action	Organisational well-being		
Desired Outcome	A workforce that is dynamic, agile and capable to adapt to our changing environment		
Latest Update			
Milestones	Due Date	Completed (Yes/No)	Note
Corporate Well-being day	30-Apr-2017	Yes	
Time to Change Pledge	30-Apr-2017	Yes	
Staff Annual General Meeting/Celebration event	31-May-2017	No	Date for delivery to be rearranged and possible use of an e-enabled AGM this year
Payroll/HR services available via self serv	31-Jul-2017	No	Currently completing initial roll out following successful testing
Staff Attitude Survey	31-Aug-2017	No	
Workforce Development Plan approved	31-Aug-2017	No	to be presented to CMT Aug 17
Completion of the Agile Working Project	31-Dec-2017	No	
Delivery of Corporate Plan	31-Mar-2018	No	

Performance Measures	RAG Status	Current Value	Last Update
Working Days Lost Due to Sickness Absence (Year to date)		2.01	June 2017
Working Days Lost Due to Sickness Absence (Monthly)		0.69	June 2017


Results of Staff Attitude Survey			
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Project/Action	Digital Customer Services		
Desired Outcome	Council services available for customers available on-line		
Latest Update			
Milestones	Due Date	Completed (Yes/No)	Note
Customer Access Survey	30-Apr-2017	Yes	
Specification of Customer Portal	30-Apr-2017	Yes	
Review of Customer Services and Access Strategy	31-May-2017	Yes	
Digital by default plan submitted and approved	30-Jun-2017	No	Work commenced
Bids reviewed and scored with a task and finish group. Clarification needed on some points.	31-Jul-2017	No	2 x bids received
Approve revised Customer Services and Access Strategy	31-Aug-2017	No	
Customer Portal Implementation Plan	30-Sep-2017	No	Project manager appointed (NH). Work on Project plan commenced
Website Development Plan (static content)	30-Sep-2017	No	
Communications and Marketing Plan (digital)	31-Oct-2017	No	
Implementation of customer portal commencing with Council Tax	30-Nov-2017	No	
333Review portal implementation and customer satisfaction	31-Mar-2018	No	

Performance Measures	RAG Status	Current Value	Last Update
The number of face to face enquiries		6,112	2016/17
The number of self-serve processes available for customers		65	Q1 2017/18

The number of self-serve interactions made by customers			
The number of Portal users		0	Q2 2017/18
The number of downloads from the Tamworth App		945	Q2 2017/18
The number of active users of the Tamworth App		258	Q1 2017/18
The number of Ombudsman complaints received		13	2015/16
The number of Ombudsman decisions made		14	2015/16

Project/Action	Corporate Knowledge Hub		
Desired Outcome			
Latest Update			
Milestones	Due Date	Completed (Yes/No)	Note
Workshop to scope design and delivery	31-May-2017	Yes	
Plan submitted and approved	31-Dec-2017	No	

Performance Measures	RAG Status	Current Value	Last Update
Number of Reports delivered to support the Tamworth Community Offer			


Project/Action	New General Data Protection Regulations		
Desired Outcome	Processes and procedures to enable compliance with data legislation		
Latest Update			
Milestones	Due Date	Completed (Yes/No)	Note
Endorsement of action plan for implementation	30-Apr-2017	No	Action plan in draft to be approved by Chief Executive. Two members of staff

			qualified as practitioners in General Data Protection Regulations to enable implementation. Activity has commenced to establish a new statutory role.
Processes and procedures tested and developed into local framework	30-Sep-2017	No	
All staff trained in internal framework and legislation	31-May-2018	No	

Performance Measures	RAG Status	Current Value	Last Update
The number of data breaches			
The number of complaints upheld by the Information Commissioner's Office			





Project/Action	Office 365
Desired Outcome	Corporate roll out of Office 365 functionality All officers trained and competent in use of technology Access to Exchange online Access to cloud services
Latest Update	Office 365 facilities installed and work is ongoing regarding firewall configuration to allow uninterrupted access to facilities. Trials are being programmed in some service areas to test against test plans before corporate roll out. Course materials all prepared ready for training. OneNote online is currently being trialled for sharing documentation.

Milestones	Due Date	Completed (Yes/No)	Note
Roll out of technology	31-Jul-2017	No	
Training completed	30-Sep-2017	No	
New working practises in place	31-Dec-2017	No	

Performance Measures	RAG Status	Current Value	Last Update
The percentage of the organisation using Office 365			

Project/Action	Enablement of Self-Service
Desired Outcome	Delivery of technology to support self-service including portal, online forms, mobile apps and website development
Latest Update	

Milestones	Due Date	Completed (Yes/No)	Note
Implementation of mobile apps and online forms	31-Dec-2017	No	
Implementation of customer portal and integration to support website development	31-Mar-2018	No	







Performance Measures	RAG Status	Current Value	Last Update
The number of face to face enquiries		1,528	Q4 2016/17
The number of telephone calls into the Customer Services Centre		21,694	Q1 2017/18
The number of self-serve processes available for customers		65	Q1 2017/18
The number of self-serve interactions made by customers			

2017/18 Corporate Risk Register






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Risk	Description of Risk	Date Last Reviewed	Severity	Likelihood	Current Risk Rating	Current Risk Status
Loss of Community Cohesion	Failure to achieve community cohesion	20-Jun-2017	3	3	9	
Safeguarding Children & Vulnerable Adults	Failure to safeguard children and vulnerable adults	20-Jun-2017	3	3	9	
Medium Term Financial Planning & Sustainability Strategy	Loss of Funding and Financial Stability & application of uncertainties of Brexit	20-Jun-2017	4	2	8	
Inability to manage the impact corporately of the Government Austerity measures and new legislative requirements	Inability to manage the impact corporately of the Government Austerity measures and new legislative requirements	20-Jun-2017	4	2	8	
Implementation of response to GDPR Legislation	General Data Protection Regulations (GDPR) coming into effect in May 2018 resulting in significant change for the organisation, including substantial penalties for failing to adhere and breaches	20-Jun-2017	4	2	8	
Information Management & Information Technology	Failure to secure and manage data and IT infrastructure	20-Jun-2017	3	2	6	
Health & Safety	Failure to manage Health & Safety	20-Jun-2017	3	2	6	
Reputation	Damage to Reputation	20-Jun-2017	2	2	4	
Governance & Regulatory Failure	Failure to achieve adequate Governance Standards and statutory responsibilities	20-Jun-2017	2	2	4	

Risk	Description of Risk	Date Last Reviewed	Severity	Likelihood	Current Risk Rating	Current Risk Status
Partnership Working and Supply Chain Challenges	Failure in partnership working, shared services or supply chain	20-Jun-2017	2	2	4	
Emergency & Crisis Response Threats	Failure to manage an external or internal emergency/disaster situation	20-Jun-2017	2	2	4	
Workforce Planning Challenges	Failure to manage workforce planning challenges	20-Jun-2017	2	2	4	
Corporate Change	Failure to manage corporate change	20-Jun-2017	2	2	4	
Taxi Licences	Taxi Licensing process not followed, giving rise to licenses being issued to persons who are not fit and proper	20-Jun-2017	4	1	4	
Economic Changes	Failure to plan and adapt services to economic changes within the community	20-Jun-2017	3	1	3	

Key to symbols

Risk Status	
	High Risk
	Medium Risk
	Low Risk

General Fund – Main Variances

Cost Centre	Account Code	Year To Date Position Sub Total	Year To Date Position Budget	Year To Date Position Variance	Full Year Position Budget	Full Year Position Predicted Outturn Variance	Full Year Position Predicted Outturn	Comment
Community Safety	Salaries	10,507	24,930	(14,423)	99,770	(50,000)	49,770	Underspend is forecast due to vacant posts
Disabled Facilities Grant-Admin	Salaries	-	6,690	(6,690)	26,800	(26,800)	-	DFG Service being procured by SCC, staffing subject to review following outcome.
	Vacancy Allowance	-	(360)	360	(1,470)	1,470	-	
	Car Allowances	-	480	(480)	1,950	(1,950)	-	
	Prov Of Occup Health Services	-	1,320	(1,320)	5,250	(5,250)	-	
Industrial Properties	Rents	(366,718)	(322,000)	(44,718)	(770,000)	(40,000)	(810,000)	One off ground rent for Neander
Marmion House	Rates	123,964	187,770	(63,806)	187,770	(63,800)	123,970	Reduction in Rateable Value compared to when budgets were originally set
Assembly Rooms Bar	Wages	-	4,680	(4,680)	18,690	(18,690)	-	Underspend will offset under recovered income.
	Bar Purchases	-	5,340	(5,340)	21,330	(21,330)	-	
	Bar Sales	-	(13,470)	13,470	(53,840)	53,840	-	As the project has been delayed this income target is unachievable. There will be savings on expenditure budgets across the service that offset this.
Joint Waste Arrangement	Specific Contingency	-	50,000	(50,000)	50,000	-	50,000	Expected that contingency budget will be required this year due to changes in service delivery

Cost Centre	Account Code	Year To Date Position Sub Total	Year To Date Position Budget	Year To Date Position Variance	Full Year Position Budget	Full Year Position Predicted Outturn Variance	Full Year Position Predicted Outturn	Comment
Community Development	Salaries	18,951	27,180	(8,229)	108,680	(32,000)	76,680	Underspend relates to a vacant post. The predicted outturn is based on the current situation but a service review is underway.
Homelessness	Provision For Bad Debts	23,577	54,200	(30,623)	54,200	-	54,200	Budget increased to reflect additional bad debt provision required following rise in demand for temporary accommodation
	Bed And Breakfast Cost	80,185	49,260	30,925	197,090	-	197,090	Plan now in place to reduce the use of B&B with numbers actually reducing over recent weeks,
	Bed & Breakfast Income	(79,232)	(49,270)	(29,962)	(197,090)	-	(197,090)	Increased income offset by additional expenditure,
Homelessness Strategy	Government Grants	(58,801)	-	(58,801)	-	-	-	Report currently on MODGOV outlining proposed use of this grant
Corporate Finance	NNDR Levy Payments	-	-	-	843,820	(39,620)	804,200	Lower levy payment due to lower level of business rates income forecast (due to higher level of vacant property)
Treasury Management	External Interest Payable	638,503	678,330	(39,827)	2,713,280	(159,310)	2,553,970	Lower than forecast as not planning to take additional debt of c.£8million
	Minimum Revenue Provision Gf	14,413	23,970	(9,557)	95,880	(38,230)	57,650	Lower than forecast MRP as not planning to take additional GF debt of c.£1million
	Treasury Man.	-	-	-	(2,731,580)	73,010	(2,658,570)	Lower than forecast Item 8

Cost Centre	Account Code	Year To Date Position Sub Total	Year To Date Position Budget	Year To Date Position Variance	Full Year Position Budget	Full Year Position Predicted Outturn Variance	Full Year Position Predicted Outturn	Comment
	Rechg To Hra							DR as not planning to take additional HRA debt of £7.2million
Electoral Process	Election Staff	1,248	52,260	(51,012)	55,410	(50,000)	5,410	Expected underspend as no local elections due this year
Benefits	Rent Allowances	2,145,467	2,344,600	(199,133)	10,027,990	(775,590)	9,252,400	Based on DWP Est Claim P3
	Council Tenant Rent Rebates	2,954,441	3,000,270	(45,829)	11,077,800	(236,620)	10,841,180	
Benefits	Council Tenant Grant	(2,897,335)	(2,948,530)	51,195	(10,886,810)	188,960	(10,697,850)	Based on DWP Est Claim P3
	Private Tenant Grant	(2,077,099)	(2,291,000)	213,901	(9,801,250)	803,260	(8,997,990)	
	Non-Hra Rent Rebate Grant	(75,636)	(34,320)	(41,316)	(137,140)	(165,410)	(302,550)	
	Overpayment Private Tenant	(100,112)	(86,850)	(13,262)	(347,380)	(53,070)	(400,450)	Based on e-Fins @ P3
	Overpayment Council Tenant	(82,689)	(73,620)	(9,069)	(294,500)	(36,260)	(330,760)	
	Pt Overpayment Recovery	27,156	-	27,156	-	108,620	108,620	
	Ct Overpayment Recovery	15,626	-	15,626	-	62,500	62,500	
Benefits Administration	Government Grants	(51,649)	(9,280)	(42,369)	(9,280)	(42,370)	(51,650)	New Burdens & Welfare reform grants

Housing Revenue Account – Main Variances

Cost Centre	Account Code	Year To Date Position Sub Total	Year To Date Position Budget	Year To Date Position Variance	Full Year Position Budget	Full Year Position Predicted Outturn Variance	Full Year Position Predicted Outturn	Comment
H R A Summary	Provision For Bad Debts	74,828	216,400	(141,572)	216,400	-	216,400	Bad debt is being contained by ongoing robust and effective arrears recovery management
	Item 8 Debit	-	-	-	2,731,580	(73,010)	2,658,570	Lower than forecast Item 8 DR as not planning to take additional HRA debt of £7.2million
	Rents	(4,793,198)	(4,757,153)	(36,046)	(17,558,690)	(36,000)	(17,594,690)	Rent income is currently exceeding budget due to void levels being lower than budgeted

GENERAL FUND	Budget Reprofiled from 2015/16 £000	YTD Budget £000	YTD Spend £000	Variance £000	Budget £000	Predicted Outturn £000	Variance £000	Reprofile £000	Outturn £000	Comments
Private Sector Coalfields Fund	92	92	-	(92)	92	92	-	-	92	Programme of new initiatives to be developed to target help for vulnerable residents based on results of recent stock condition survey.
Directorate Total	92	92	-	(92)	92	92	-	-	92	
Director of Assets & Environment										
Page 35 Disabled Facilities Grant	91	154	303	149	479	479	-	-	479	Current commitments nearly account for the budget available for the full year and new cases are still being referred all the time. This position confirms the current budget allocation is significantly insufficient to meet demand. Monies allocated but not actually paid to 3rd parties - outside TBC control.
Cctv Camera Renewals	29	33	-	(33)	44	44	-	-	44	Review of cameras locations etc. now completed - spend plan to be formulated following results of review.
Streetscene Service Delivery Enhancements	30	30	-	(30)	30	30	-	-	30	Delays in the project due to the delays in the full implementation of the CRM system. Delivery of new vehicles in 2017/18 may need to use these funds to facilitate purchase of software interface.

GENERAL FUND	Budget Reprofiled from 2015/16 £000	YTD Budget £000	YTD Spend £000	Variance £000	Budget £000	Predicted Outturn £000	Variance £000	Reprofile £000	Outturn £000	Comments
Designate New Cemetery Land	-	-	-	-	-	-	-	-	-	Retention Monies - final inspection identified some defects. Company has been contacted - awaiting their decision as to who will complete remedial works and level of adjustment required to retention payment.
Wigginton Park Section Section 106	29	29	12	(17)	29	29	-	-	29	Plans ongoing to deliver items from the Wigginton Park Management Plan
Page 36 Broadmeadow Nature Reserve	44	52	47	(5)	52	52	-	-	52	Ongoing works to complete management plan and HLS agreement. Contract awarded for bridge works with view to works being completed early summer weather permitting.
Public Open Space Section 106	31	31	22	(9)	31	31	-	-	31	Project group established - list of works currently being collated for remaining budget.
Agile Working Phase 2	124	124	-	(124)	124	124	-	-	124	Plans to remodel 1st floor pending NHS occupation of Marmion House being developed.
Street Lighting	1	2	1	(1)	4	4	-	-	4	Contractors working to management plan.
Assembly Rooms Development	100	495	145	(350)	1,680	1,680	-	-	1,680	Construction contract out to tender - scheduling to be onsite end August / beginning September. Building works to be finished in approx. 15 months. Will need a report to Cabinet to increase budget following successful grant bid to Arts

GENERAL FUND	Budget Reprofiled from 2015/16 £000	YTD Budget £000	YTD Spend £000	Variance £000	Budget £000	Predicted Outturn £000	Variance £000	Reprofile £000	Outturn £000	Comments
										Council.
Castle Mercian Trail	635	635	6	(629)	635	635	-	-	635	Delays in the development stage of the project will result in further delays in the Delivery Phase.
Gateways	27	69	24	(45)	197	197	-	-	197	The County Council are progressing the works to phase two between the Station and the town
Cultural Quarter - Phil Dix Centre	-	-	9	9	-	-	-	-	-	Project complete - official opening of the centre will be on 26th July
Cultural Quarter - Carnegie Centre	10	10	-	(10)	10	10	-	-	10	No update to report progress not likely until towards the end of the year
Directorate Total	1,151	1,664	569	(1,095)	3,315	3,315	-	-	3,315	
Contingency										
Gf Contingency	50	50	-	(50)	50	50	-	-	50	-
Cont-Return On Investment	160	160	-	(160)	160	160	-	-	160	-
GF Contingency Plant and Equipment	1,000	1,000	-	(1,000)	1,000	1,000	-	-	1,000	-
Self Service 17/18 (Contingency)	-	29	-	(29)	115	115	-	-	115	-

GENERAL FUND	Budget Reprofiled from 2015/16 £000	YTD Budget £000	YTD Spend £000	Variance £000	Budget £000	Predicted Outturn £000	Variance £000	Reprofile £000	Outturn £000	Comments
Civil Contingencies Technology 17/18 (Contingency)	-	5	-	(5)	19	19	-	-	19	-
Refurbishment of Marmion House Reception (Contingency)	-	25	-	(25)	100	100	-	-	100	-
Play Area (Contingency)	-	15	-	(15)	60	60	-	-	60	-
Private Sector Improvement Grants (Coalfields Funding)	130	130	-	(130)	130	130	-	-	130	-
Directorate Total	1,340	1,414	-	(1,414)	1,634	1,634	-	-	1,634	
GENERAL FUND TOTAL	2,731	3,345	638	(2,707)	5,298	5,298	-	-	5,298	

HOUSING REVENUE ACCOUNT	Budget Reprofiled from 2016/17 £000	YTD Budget £000	YTD Spend £000	Variance £000	Budget £000	Predicted Outturn £000	Variance £000	Reprofile £000	Outturn £000	Comments
Director of Housing & Health										
Tinkers Green Project	2,613	4,273	362	(3,911)	9,253	9,253	-	-	9,253	Due to award construction contract in July – start on site anticipated early 2018.
Kerria Estate Project	739	1,192	49	(1,143)	2,550	2,550	-	-	2,550	Due to award construction contract in July. Decant now complete – start on site anticipated early 2018.
Regeneration General	2,054	2,804	806	(1,998)	5,054	5,054	-	-	5,054	Garage programme T1a sites due for completion early 2018 (19 council homes) – programme review to be undertaken looking at s106 acquisitions opportunities and any other potential opportunities to be explored in partnership with planning colleagues.
Other Acquisitions	918	1,043	444	(599)	1,418	1,418	-	-	1,418	Programme review to be undertaken looking at s106 acquisitions opportunities and any other potential opportunities to be explored in partnership with planning colleagues.
Directorate Total	6,324	9,312	1,661	(7,651)	18,275	18,275	-	-	18,275	
Director of Assets & Environment										
Structural Works	-	25	14	(11)	100	100	-	-	100	This is an ad-hoc budget that will be spent according to structural defects being identified through the repairs team.

Bathroom Renewals	-	199	33	(166)	796	796	-	-	796	Sufficient work has been identified to take up the full budget and full spend is anticipated at year-end
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HOUSING REVENUE ACCOUNT	Budget Reprofiled from 2016/17 £000	YTD Budget £000	YTD Spend £000	Variance £000	Budget £000	Predicted Outturn £000	Variance £000	Reprofile £000	Outturn £000	Comments
Gas Central Heating Upgrades and Renewals	-	129	22	(107)	514	514	-	-	514	Sufficient work has been identified to take up the full budget and full spend is anticipated at year-end
Kitchen Renewals	-	236	40	(196)	945	945	-	-	945	Sufficient work has been identified to take up the full budget and full spend is anticipated at year-end
Major Roofing Overhaul and Renewals	-	40	7	(33)	161	161	-	-	161	Sufficient work has been identified to take up the full budget and full spend is anticipated at year-end
Window and Door Renewals	-	63	12	(51)	250	250	-	-	250	Sufficient work has been identified to take up the full budget and full spend is anticipated at year-end
Neighbourhood Regeneration	-	25	10	(15)	100	100	-	-	100	This is an ad-hoc budget - spending plans being considered.
Disabled Facilities Adaptations	-	79	68	(11)	316	316	-	-	316	Sufficient work has been identified to take up the full budget and full spend is anticipated at year-end. It is anticipated that the value of works required will exceed the available budget.
High Rise Lift Renewals 2012	1,055	1,142	-	(1,142)	1,405	1,405	-	-	1,405	Budget to be reduced following tender exercise. Request to August cabinet to vire funds to meet increased fire upgrade costs.
Fire Upgrades To Flats 2012	718	718	19	(699)	718	718	-	-	718	Report to cabinet in August as budgets will need to be adjusted to reflect significant increase in likely costs, project to be tendered once approval received.

Sheltered Schemes	143	143	16	(127)	143	143	-	-	143	Sufficient work has been identified to take up the full budget and full spend is anticipated at year-end
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HOUSING REVENUE ACCOUNT	Budget Reprofiled from 2016/17 £000	YTD Budget £000	YTD Spend £000	Variance £000	Budget £000	Predicted Outturn £000	Variance £000	Reprofile £000	Outturn £000	Comments
Energy Efficiency Improvements	100	113	-	(113)	150	150	-	-	150	Sufficient work has been identified to take up the full budget and full spend is anticipated at year-end.
Roofing High-Rise	43	43	-	(43)	43	43	-	-	43	Works form part of a two year project that will require the full budget allocation. Anticipate full spend at year-end
High Rise Balconies	577	577	-	(577)	577	577	-	-	577	Works form part of a two year project that will require the full budget allocation. Anticipate full spend at year-end
Works to High Rise Plats	515	646	51	(595)	1,040	1,040	-	-	1,040	Works form part of a two year project that will require the full budget allocation. Anticipate full spend at year-end
Retention of Garage Sites	-	38	-	(38)	150	150	-	-	150	Further work is required to identify the programme once the garage site development programme has been agreed.
Capital Salaries	-	-	-	-	201	201	-	-	201	To be recharged as part of final accounts process
CDM Fees	-	1	-	(1)	5	-	(5)	-	-	We do not anticipate spending this budget
Directorate Total	3,151	4,217	292	(3,925)	7,614	7,609	(5)	-	7,609	
HRA Contingency										
HRA Contingency	100	100	-	(100)	100	100	-	-	100	-
Directorate Total	100	100	-	(100)	100	100	-	-	100	
HOUSING REVENUE ACCOUNT TOTAL	9,575	13,629	1,953	(11,676)	25,989	25,984	(5)	-	25,984	

Treasury Management Update – Period 3 - 2017/18**Investments held as at 30th June 2017:**

Borrower	Deposit £m	Rate %	From	To	Notice
Nationwide	1.00	0.42%	13-Jan-17	13-Jul-17	
Royal Bank of Scotland	2.00	0.65%	31-Jan-17	30-Jan-18	-
Lloyds Bank	1.00	0.60%	09-Feb-17	09-Aug-17	-
Bank of Scotland	2.00	0.60%	10-Feb-17	10-Aug-17	-
Goldman Sachs International Bank	2.00	0.665%	15-Dec-16	13-Dec-17	-
Goldman Sachs International Bank	1.00	0.79%	10-Feb-17	09-Aug-17	-
Goldman Sachs International Bank	1.00	0.755%	06-Mar-17	02-Sep-17	-
Goldman Sachs International Bank	4.00	0.79%	13-Mar-17	09-Sep-17	-
Lloyds Bank	2.00	0.55%	03-Apr-17	03-Oct-17	-
Lloyds Bank	2.00	0.55%	03-Apr-17	03-Oct-17	-
Royal Bank of Scotland	2.00	0.63%	05-Apr-17	04-Apr-18	-
Goldman Sachs International Bank	2.00	0.775%	05-Apr-17	02-Oct-17	-
Lloyds Bank	2.00	0.55%	10-Apr-17	10-Oct-17	-
Royal Bank of Scotland	2.00	0.67%	11-Apr-17	10-Apr-18	-
Sumitomo Mitsui Banking Corporation Europe Ltd	2.00	0.36%	18-Apr-17	18-Oct-17	-
Lloyds Bank	1.00	0.55%	28-Apr-17	30-Oct-17	-
Nationwide	1.00	0.37%	09-May-17	09-Nov-17	-
Nationwide	1.00	0.37%	31-May-17	30-Nov-17	-
Lloyds Bank	1.00	0.55%	01-Jun-17	01-Dec-17	-
Royal Bank Of Scotland	2.00	0.61%	05-Jun-17	25-May-18	-
Bank of Scotland	2.00	0.36%	30-Jun-17	02-Jan-18	-
Santander	8.00	0.40%	-	-	On call
MMF – PSDF	8.08	0.19*	-	-	On call
Total	52.08	0.50 (avg)			

* Interest rate fluctuates daily dependant on the funds investment portfolio, rate quoted is approximate 7 day average.

External Borrowing as at 30th June 2017:

<u>Borrowing from PWLB</u>				
<u>Loan Number</u>	<u>Rate</u>	<u>Principal</u>	<u>Start</u>	<u>Maturity</u>
475875	8.875%	1,200,000	29/04/1995	25/04/2055
478326	8.000%	1,000,000	17/10/1996	17/10/2056
479541	7.375%	1,000,000	28/05/1997	28/05/2057
479950	6.750%	2,000,000	02/10/1997	03/09/2057
481087	5.625%	3,000,000	22/06/1998	22/06/2058
481641	4.500%	1,400,000	09/10/1998	09/10/2058
483694	4.875%	92,194	21/12/1999	18/10/2059
488835	5.000%	2,000,000	01/07/2004	01/07/2034
490815	4.250%	1,000,000	24/11/2005	24/05/2031
494265	4.430%	2,000,000	21/01/2008	01/01/2037
494742	4.390%	700,000	15/08/2008	15/08/2058
500759	3.520%	5,000,000	28/03/2012	28/03/2053
500758	3.510%	5,000,000	28/03/2012	28/03/2054
500757	3.510%	5,000,000	28/03/2012	28/03/2055
500761	3.510%	5,000,000	28/03/2012	28/03/2056
500755	3.500%	5,000,000	28/03/2012	28/03/2057
500756	3.500%	3,000,000	28/03/2012	28/03/2058
500753	3.500%	1,000,000	28/03/2012	28/03/2059
500760	3.490%	5,000,000	28/03/2012	28/03/2060
500762	3.490%	5,000,000	28/03/2012	28/03/2061
500754	3.480%	5,668,000	28/03/2012	28/03/2062
504499	3.230%	3,000,000	30/11/2015	30/11/2065
Total		63,060,194		

ICELANDIC BANKING SITUATION AS AT 30/6/2017					
	Deposit with;	Ref Number	Date Invested	Amount	%
1	GLITNIR	1696	10/10/2007	1,000,000	
	GLITNIR	1715	31/08/2007	1,000,000	
	GLITNIR	1754	14/12/2007	1,000,000	
	Total Principal			3,000,000	
	Estimated of Contractual or Interest due to point of administration (as adjusted for currency exchange rate fluctuations)			439,644	
	Total of Claim			3,439,644	
	Repayments Received to date			(3,439,644)	100.00
	Outstanding at 30/6/2017			0	
	Estimated Remaining			0	
<p>On the 15th March 2012, the Council received £2.554m being the majority of our deposits with the bank (£3.232m including contractual interest). The balance of our approved claim was held in an interest bearing ESCROW account pending a change in Icelandic Law which allowed the distribution of ISK outside the country. This occurred in early 2017 with the balance of £885,212 received in June 2017 realising a surplus of £208k (due to interest received and exchange rate movements).</p>					
2	Heritable Bank	1802	12/09/2008	500,000	
	Heritable Bank	1803	15/09/2008	1,000,000	
	Total Principal			1,500,000	
	Interest due at point of administration 07/10/2008			5,127	
	Total of Claim			1,505,127	
	Repayments Received to date			(1,475,024)	98.00
	Outstanding at 30/6/2017			30,103	
	Estimated Remaining			-	
<p>As at the end of June the Council had received £1.475m against our claim of £1.505m, a total recovery of 98%.</p>					
3	Singer & Friedlander	1716	31/08/2007	1,000,000	
	Singer & Friedlander	1740	31/10/2007	1,000,000	
	Singer & Friedlander	1746	14/01/2008	1,000,000	
	Total Principal			3,000,000	
	Interest due at point of administration 08/10/2008			175,256	
	Total of Claim			3,175,256	
	Repayments Received to date			(2,675,153)	84.25
	Outstanding at 30/6/2017			500,103	
	Estimated Remaining			71,444	
<p>As at the end of June the Council had received £2.675m against our claim of £3.175m. Current estimates given by the Administrator project a total recovery of 86.5%.</p>					
	Summary				
	Total Principal			7,500,000	
	Interest			620,027	
	Total of Claim			8,120,027	
	Repayments Received to date			(7,589,822)	93.47
	Outstanding at 30/6/2017			530,206	
	Estimated Remaining			71,443	
1	Registered Bank in Iceland - In Administration under Icelandic Law				
2 &	Registered Bank in UK - In Administration in UK by Ernst & Young				
3	Under English Law				
	Total Estimated Recovery (including Outstanding)			7,661,265	
	Total Estimated % Realised			94.35%	

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17TH AUGUST 2017

REPORT OF THE PORTFOLIO HOLDER FOR HOUSING**FIRE SAFETY WORKS - INSTALLATION OF FIRE SPRINKLER SYSTEMS TO LEASEHOLD FLATS AND FLATS AT ERINGDEN , PERIODIC ELECTRICAL INSPECTION CHECKS****EXEMPT INFORMATION**NON CONFIDENTIAL/~~CONFIDENTIAL~~**PURPOSE**

This report:-

- Seeks approval for the waiving of standing orders to allow fire sprinklers to be installed in Leasehold flats within the High Rise Blocks and Flats at Eringden at no cost to the Leaseholder.
- Seeks approval to extend the installation of fire sprinklers to the flats located at Eringden.
- Sets out proposals for the execution and funding of routine planned fixed electrical installation checks.
- Sets out budget virements to be used to fund the installation of fire sprinklers.

RECOMMENDATIONS

- It is recommended that Cabinet approve the waiving of financial standing orders allowing for the installation of sprinklers in Leasehold flats at no cost to the Leaseholder.
- It is recommended that Cabinet approve an extension to the fire sprinkler installation programme to include the flats at Eringden as detailed in option 3 (Sprinklers) and elsewhere within the report.
- It is recommended that Cabinet approve option two (Electrical Routine Testing PIR) and budgets to allow routine checks to be completed on electrical installations and consider including an additional £306kpa during the medium term financial budget setting process to fund a cyclical 5-yearly programme.
- It is recommended that Cabinet approve the identified budget virements to allow the sprinkler installation programme to be fully funded – a budget increase of £1,301,240 vired from savings of £918,840 from CR4014 High Rise Lifts and £442,030 from CR5016 General High Rise Works.
- It is recommended that Cabinet approve the inviting of competitive tenders through the in-tend system and delegate authority to enter into contract to the Corporate Director (Growth, Assets & Environment) in conjunction with the Portfolio Holder (Housing) upon completion of the tender process.
- It is recommended that Cabinet approve an annual increase in the Housing

EXECUTIVE SUMMARY

Following the tragic events at Grenfell Tower in London on 14th June 2017, the Portfolio Holder for Housing and Cabinet members have requested that officers bring forward a report to waive charges for leaseholders in order to remove any financial barrier to retrofit sprinklers.

The Head of Landlord Service intends to bring forward further proposals to Cabinet in October 2017 detailing a fire safety strategy for Council Stock. This will be informed by Scrutiny who have timetabled this for research and review on the 8th August 2017. This report is therefore designed to set out the details with regard to sprinklers and the associated financing arising from identifying additional work to fund electric periodic testing.

Sprinklers

In 2014 Cabinet, in response to the Coroner's report following a fire at Lakanal in London approved the installation of fire sprinklers to the 6 high-rise blocks in the town centre. The project was delayed whilst structural surveys were completed at the blocks, once these surveys were completed and had identified that there were no significant issues the project was resurrected and a project manager appointed to assist with the procurement and project management process. We are currently working with the project manager and Staffs Fire & Rescue [SFARS] to develop the specification and complete the tender process.

At the time of the original Cabinet approval it was identified that there was no provision within the Leaseholder leases for the Council to recover costs associated with works of an improvement nature, such as sprinkler installation, as such it was agreed that Leaseholders would not be required to have sprinklers installed, but could, if they wished opt into the programme provided they were willing to pay for the installation to their flats. In light of recent events with the major fire incident at Grenfell in London it is felt that in order to best protect the whole block for all residents it is prudent to attempt to install sprinklers in all flats, including those of Leaseholders. Knowing that there is no provision within the lease to recover costs from Leaseholders it would require the Council to waive financial standing orders if we are to waive charges to Leaseholders. There are currently 50 Leaseholders across the 7 blocks (6 high-rise and Eringden), at an estimated average installation cost of £5,100 per flat this would equate to a total cost of £255,000 being unrecovered.

Given Cabinets ambition to waive costs to leaseholders, officers believe that in the context of the national tragedy this can be supported on the basis that investment in sprinklers supports the wider asset management strategy and is a legitimate part of providing the highest level of protection and would not be considered reasonable to argue its outside of the HRA ring-fence.

Extension of Project to Include Eringden

The original sprinkler installation project approved by Cabinet extended only to the

six high-rise blocks as high-rise was the key focus of the Lakanal Coroner's report. Following discussions with SFARS and in view of risk assessments undertaken by the Councils third party contractor – Grahams Environmental Services - officers have identified that the medium-rise block at Eringden also would benefit from the installation of sprinklers. There are 48 flats at Eringden (2 of which are leasehold) so the estimated cost of installing sprinklers is £244,800.

Fixed Electrical Installation Checks

In reviewing and completing further Fire Risk Assessments [FRA] it has been identified that fixed electrical installation checks across the entire housing stock are becoming due. The Institute of Electrical Engineers [IEE] and the trade bodies associated with the electrical installation industry recommend that a full inspection is completed on domestic electrical installations every five years, these inspections are known as Periodic Inspection Reports [PIR]. Over the years approximately 5%-10% of the stock is checked either as a result of being void, tenants mutually exchanging &/or in the course of having other works completed, there are however properties that will not have been inspected through this process and such need to be checked on a programmed basis. This work will need to be funded through the Housing Revenue Account as revenue works. The intention will be to set up a five year programme to capture all properties that have not been inspected through void/planned repairs and investment works – to be considered during the budget and medium term planning process for 2018/19.

SFARS having checked the FRA and are satisfied that they are compliant with regulations. They have pointed out that electric faults are often the main cause of a fire and therefore recommend periodic testing. In light of Grenfell it is inevitable guidance and regulation will be reviewed, it is therefore prudent to build electric periodic testing into cyclical programmes – effectively meaning every domestic property has electric testing every 5 years. Electrical testing on communal areas will remain as per the FRA process.

It should be noted that recent tabloid & press coverage is suggesting Registered Providers and Local Authorities seek to extend this to cover PAT (Portable appliance testing) testing of domestic appliances. Officers recommend that until the DCLG provide clarity around the financing and extent of this (via legislation &/or regulation) then the electrical testing will cover fixed installation and not appliances. Evidence suggests 1 in 5 fires occurs as a result of an electrical fault and therefore it is prudent to undertake the test; but recognising that it won't extend to the appliance beyond obvious education and support where easily identifiable within the property.

To finance a 5 year electrical testing programme, it is estimated this will cost £1.53m or £306k per annum (4,376 properties x £350pp) Periodic electrical testing attracts a standard schedule of rate cost and that is predictable - £150 per property. However it is impossible to predict the level of category 1,2 &3 hazards that will be required as a result of this test. For example, Category 1 hazards require immediate repair (typically broken fittings for example); category 2 are recommended (such as electrical upgrade) and category 3 are advisory. It is estimated that the majority of domestic council properties have not been electrically tested since those tenancies commenced and therefore the financing for the programme is based on general property costs of around £350pp (comprising the £150pp standard electrical check and up to £200pp for remedial works). To ensure all properties are checked every five years this would involve around 875 properties per year requiring an annual

budget of £306k. If this significantly increases as a result of works identified as part of the testing (over and above the £350pp estimated) then the impact and detail will be shared with the Portfolio Holder of Housing to detail budgetary and policy considerations.

Budgets

The initial budget estimate for the installation of sprinklers in the six high-rise blocks was based on the cost estimates produced by the British Automated Fire Sprinkler Association [BAFSA], having worked through a number of projects they have now increased their costs estimates, much of this is related to the standard of finishing required as opposed to the basic sprinkler costs. It should also be recognised that costs are likely to increase as a result of increased demand for sprinkler installations following the Grenfell fire. With this in mind the original budget estimates are no longer felt to be sufficient to complete the project as such there is a need to vire money from other elements of the capital programme.

It is estimated that the total cost of works to complete the sprinkler installations at the six high-rise blocks along with Eringden will be £2,019,600 this is an increase of £1,301,240 on the originally approved budget, of which £255,000 relates to Leasehold flats, £234,600 relates to the addition of Eringden flats [non-leasehold], the remainder relates to an increase in the estimated cost of installation based on updated information from the British Automated Fire Sprinkler Association [BAFSA]. There are existing funds elsewhere in the HRA Capital programme following the completion of recent tender exercises; where tender costs submitted were less than anticipated, these are £918,840 from CR4014 (High Rise Lifts) and £442,030 CR5016 (General High Rise Works) this equates to £1,360,870 which is sufficient to cover the estimated additional costs of the sprinkler installations.

It is anticipated that the cost of completing the electrical PIR will be £1.53m this can not be met from existing budgets and is unplanned expenditure and therefore £306k pa needs to be considered during the medium term budget setting process to allow for an initial 5 year programme of inspections to be completed; these inspections will then need to be completed on a rolling programme.

There will be a need to maintain, service and test the newly installed sprinklers on an annual basis. The estimated cost of this is £500 per annum/per system (£3500), this will need to be met from the HRA repairs budget.

Project Programme

Work has already commenced on the design and procurement of the sprinkler installations at the six high-rise blocks. It should however be recognised that in light of recent events at Grenfell there is likely to be a very high demand for sprinklers and that many of the BAFSA approved installers may have full order books and long lead-in times for new contracts. Whilst every effort will be made to expedite the programme with a view to commencing works before the end of the current calendar year we have to understand that this may not be achievable.

RESOURCE IMPLICATIONS

- The original approved budget for the installation of sprinklers at the six high-rise blocks was £718,360.

- The revised estimated cost for the six high-rise blocks along with Eringden based on new information obtained from BAFSA is £2,019,600 an increase of £1,301,240.
- Savings of £918,840 from CR4014 High Rise Lifts and £442,030 from CR5016 General High Rise Works are sufficient to offset the additional costs and should be vired into the sprinkler budget.
- The costs attributable to Leaseholders are £255,000, these are included in the above figures. These are the costs that would need to be waived.
- PIR costs represent unplanned expenditure and costs can not be met within existing budgets. It is estimated that the programme costs will be £1.53m over 5 years and therefore it is recommended that an additional £306k is considered to be included during the medium term budget setting process. Sufficient budget will need to be allocated on a longer term basis and built into the routine budget setting process to allow for inspections to be completed on a rolling programme every 5 years.
- The newly installed sprinkler systems will require annual service, maintenance and testing. The estimated cost of this is £500 per annum/per system (£3500), this will need to be met from the HRA repairs budgets. Sufficient budget will need to be allocated on a longer term basis and built into the routine budget setting process to allow for service, maintenance and testing to be completed on a rolling programme every year.
- Officers will seek to recover costs for the annual maintenance from leaseholders as part of the wider service charge cost recovery in accordance with legislation and leasehold contractual terms

LEGAL/RISK IMPLICATIONS BACKGROUND

There is a detailed risk assessment for the project and headline risks have been captured below, for Cabinets attention:-

Risk	Mitigation
<p>There is currently no legislation that requires the retrospective installation of sprinklers. All work will be done in accordance with the current British Standards, however it should be recognised that any future changes to legislation may require us to alter or upgrade any sprinklers we install at this time and that this will incur additional costs.</p>	<p>SFARS have agreed to support the specification and development of the sprinkler project this will include ensuring latest advice and guidance is followed.</p>
<p>Following the recent events at Grenfell it is likely that approved BASFA sprinkler installers will be in high demand. The cost estimates included in the report have, so far as possible reflected this increased demand. It should however be noted that this increased demand may have an adverse effect on the</p>	<p>There will be a detailed communications plan to support tenant & leaseholders with information and consultation.</p>

timing of this project, it is anticipated that many installers will have full order books and long lead-in periods.	
Whilst we know that we cannot charge Leaseholders for these works there remains some doubt about our ability to 'force' these works on Leaseholders in the absence of any legislative requirements for sprinklers.	We will continue to work with Leaseholders to encourage them to accept installation, in parallel we will work with our legal team to fully understand the legal measures we can take.
Meeting costs of sprinklers for leaseholders will have to be met from the HRA. There is the potential for this to be challenged with regard to the HRA ring-fence and if successfully argued as a breach would invite sanction from the HCA.	This is mitigated by a range of factors and represents a low risk. Investment in the asset infrastructure, which sprinklers represent, is a legitimate HRA cost and given the national context landlords are not likely to be criticised or sanctioned for taking reasonable and proportionate steps to improve and enhance fire safety.
Whilst electrical PIR checks are considered to be good practice within the industry they are not specifically a legal requirement. It should however be recognised that in the event of an incident investigators are likely to want to check our inspection reports and will consider the effects of failure to undertake routine inspections in line with good practice	Options have been detailed in the report and Cabinet can decide not to undertake routine electrical testing

SUSTAINABILITY IMPLICATIONS

There will be an ongoing revenue cost associated with the service and maintenance of the newly installed sprinklers and PIR; this will be met from the HRA repairs budgets for tenants only, Leaseholders will be recharged service and maintenance costs

OPTIONS

SPRINKLERS

Option	Benefits	Risks
1. Do not fit Sprinklers	Other than the initial capital cost savings there are no clear benefits to not installing sprinklers.	As there is no requirement to install sprinklers and on the basis that our buildings are compliant with current

	<p>There are no statutory obligations to install sprinklers in any of our existing buildings.</p>	<p>fire regulations and have up to date Fire Risk Assessments in place the overall risk is considered to be generally low.</p> <p>Installing sprinklers protects the asset and more importantly protects the residents in the event of a fire.</p>
<p>2. Fit Sprinklers High Rise only</p>	<p>Installing Sprinklers to the High-Rise blocks only addresses the generally recognised 'high risk' properties.</p> <p>There are no statutory obligations to install sprinklers in any of our existing buildings.</p>	<p>As there is no requirement to install sprinklers and on the basis that our buildings are compliant with current fire regulations and have up to date Fire Risk Assessments in place the overall risk is considered to be generally low.</p> <p>Despite the above Eringden is locally know to be a 'high risk' building</p> <p>Installing sprinklers protects the asset and more importantly protects the residents in the event of a fire.</p>
<p>3. Fit Sprinklers as detailed in the report (Highrise and Eringden)</p>	<p>Installing Sprinklers to the High-Rise blocks addresses the generally recognised 'high risk' buildings. Installing Sprinklers at Eringden addresses a building known locally to be a 'high risk'.</p>	<p>There is currently no legislation that requires the retrospective installation of sprinklers. All work will be done in accordance with the current British Standards, however it should be recognised that any future changes to legislation may require us to alter or upgrade any sprinklers we install at this time and that this will incur additional costs.</p>

Officers recommend option 3 as sprinkler installation was originally approved in January and April 2014 and there is sufficient budget to extend this to Eringden.

ROUTINE ELECTRICAL TESTING (PIR)

Option	Benefits	Risks
1. Do not undertake routine electrical testing	<p>It would save £1.53m over 5 years as it is not a legal mandatory requirement at the moment.</p> <p>Benchmarking data shows some LAs have taken a decision to not undertake as they are unable to budget for resulting and remedial works</p>	Should the cause of a fire be the result of an electrical fault the Council will be criticised for not undertaking these tests, especially in view of SFARS recommendation to undertake
2. Commence a 5-year programme for electrical testing.	<p>Introduction of a 5-year programme demonstrates further evidence of a robust approach to fire safety.</p> <p>Should legislation change requiring this, arrangements will already be in place along with necessary funding considerations</p>	Testing could lead to major electrical repair works and the council having to review capital and funding priorities

Officers recommend option 2 for the reasons detailed elsewhere in the report.

REPORT AUTHOR

Paul Weston, Head of Asset Management
Tina Mustafa, Head of Landlord Services

LIST OF BACKGROUND PAPERS

None

APPENDICES

None

CABINET

17th August 2017

Report of the Portfolio Holder for Communities and Wellbeing

Grants To Voluntary Organisations (Small Grants Scheme)/Local Arts Grant Scheme/Sports Grants Scheme

EXEMPT INFORMATION

None

PURPOSE

To inform Members of the Small Grants, Arts Grants and Sport Grants awards made during 2016/17

RECOMMENDATIONS

That the Cabinet endorses the outturn of the Cabinet (Grants) Sub-Committee

EXECUTIVE SUMMARY

Tamworth Borough Council operates a number of small grant schemes designed to encourage community and voluntary groups to develop in Tamworth and to support the delivery of the Council's vision and corporate priorities,

Tamworth Borough Council has three small grant schemes 1) Grants to Voluntary and Community Groups, 2) Arts Grants and 3) Sports Grants.

Applications are therefore invited from any group or individuals living within the Borough of Tamworth who require financial support to pursue services/ activities.

The Cabinet Grants Sub-Committee meets on a quarterly basis to consider grant applications from Voluntary Organisations, Local Arts and Sports. This report is to provide Members with details of awards made during 2016/17.

RESOURCE IMPLICATIONS

This report accords with the funding framework endorsed by the Cabinet in July 2005.

The grant awards have been met from the 2016/17 Grants to Voluntary Organisations, Local Arts and Sports Grants budgets and retained funds.

There are no staffing, community/performance planning, sustainable development, community safety, equal opportunities or human rights implications arising from this report.

LEGAL/RISK IMPLICATIONS BACKGROUND

There are no associated risks arising directly from the report.

BACKGROUND INFORMATION

UPDATE ON GRANTS AWARDED TO VOLUNTARY AND COMMUNITY ORGANISATIONS 2016/2017

During the period 1st April 2016 - 31st March 2017 a budget of £11,500 was allocated and a retained fund of £4,103.30 giving a budget available of £15,603.30 of this £500 was awarded in 15/16 but has not been paid yet. £8,234.25 awards were granted to the groups listed in Appendix 1

UPDATE ON GRANTS AWARDED LOCAL ARTS 2016/2017

During the period 1st April 2016 - 31st March 2017 a budget of £6,460.00 was allocated and a retained fund of £4,534.06 giving a total budget available of £10,994.06 with £1,400.00 awards being granted to the groups listed in Appendix 1

UPDATE ON GRANTS AWARDED SPORTS 2016/17

During the period 1st April 2016 – 31st March 2017 a budget of £16,390.00 was allocated with £9,140.00 awards being granted to the groups listed in Appendix 1

REPORT AUTHOR

Karen Clancy

LIST OF BACKGROUND PAPERS

Background Papers: -	Reports to Cabinet Grants (Sub-Committee) 29 th June 2016 21 st September 2016 23 rd November 2016 (Special Meeting) 21 st December 2016 22 nd March 2017
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APPENDIX 1

Grants Awarded from April 2016 – March 2017

Grant Type	Beneficiary	Purpose of expenditure	Grant amount
Arts Grant	Tamworth Arts Club	To purchase heating equipment	£400.00
Arts Grant	Tamworth Pantomime Company	costs associated with the pantomime – Jack and the Beanstalk	£500.00
Arts Grant	Shoebox Theatre	grant towards match funding for the Tame Valley Wetlands grant and Tanner of Tamworth performance.	£500.00
Grant to Voluntary Organisation	1122 (Marmion) Squadron Air Training Corp	purchase equipment	£500.00
Grant to Voluntary Organisation	Derventio Housing Trust	The grant will be used to purchase items for welcome packs for vulnerable adults with experience of homelessness	£500.00
Grant to Voluntary Organisation	Pennymoor Preschool Nursery	Arts & Craft materials, hygiene supplies, stationery and promotional flyers and posters.	£500.00
Grant to Voluntary Organisation	Positive Paths for Parents	start up and running costs i.e. Public Liability, Volunteer costs, venue hire, advertisement posters, children's and CBT books.	£500.00
Grant to Voluntary Organisation	Tamworth Have a Heart	purchasing a defibrillator	£1,000.00
Grant to Voluntary Organisation	Tamworth Pantomime Company	costs associated with the pantomime – Jack and the Beanstalk	£500.00
Grant to Voluntary Organisation	Tame Side Wildlife Conservation Group	The grant will assist with running costs associated with the annual servicing costs for equipment.	£500.00
Grant to Voluntary Organisation	Wilnecote Wildlife Conservation Group	The site is used by many local people and the grant will be used to purchase and install oak benches on the site.	£500.00
Grant to Voluntary Organisation	Hodge Lane Conservation Group	The grant will help towards facilitating three planting projects to take place at different times of year depending on plants. The project will include: Woodland wildflowers Planting project for visiting groups Waterside replanting after alterations	£500.00
Grant to Voluntary Organisation	Ancestral Rescue Club	Grant towards running costs associated with venue hire and insurance	£734.25
Grant to Voluntary Organisation	The ARK Nursery	Grant towards purchasing start up equipment to commence breakfast and after school sessions	£500.00
Grant to Voluntary Organisation	St Martin in the Delph Church & Community Centre	Grant towards running costs – room hire /promotional materials	£500.00

Grant Type	Beneficiary	Purpose of expenditure	Grant amount
Grant to Voluntary Organisation	Pennymoor Association Trust	grant towards equipment to update/modernise facilities at the community centre	£500.00
Grant to Voluntary Organisation	Sacred Heart Scout Group	Grant towards a group Camp to celebrate the groups 30th Anniversary	£500.00
Grant to Voluntary Organisation	Tamworth BMX Club	Grant towards Equipment - Bike Racks	£500.00
Sports Grant	North Warwickshire AFC	New club equipment purchase	£600.00
Sports Grant	Lichfield Tamworth sea cadets	equipment	£5,000.00
Sports Grant	Talented Individual	Brazilian Jiu Jitsu	£400
Sports Grant	Talented Individual	Deaf Football	£500
Sports Grant	Talented Individual	Mountain Biking	£350
Sports Grant	Talented Individual	Swimming	£500
Sports Grant	Talented Individual	Cricket	£100
Sports Grant	Talented Individual	Cricket	£100
Sports Grant	Talented Individual	Cricket	£150
Sports Grant	Talented Individual	Cricket	£100
Sports Grant	Talented Individual	Cricket	£100
Sports Grant	Talented Individual	Swimming	£150
Sports Grant	Talented Individual	Boxing	£500
Sports Grant	Coaching	North Warwickshire AFC	£590

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THURSDAY, 17 AUGUST 2017

REPORT OF THE PORTFOLIO HOLDER FOR ENVIRONMENT AND CULTURE**RELEASE OF CAPITAL CONTINGENCY FUNDING****PURPOSE**

To request that Members approve the release of £60k from Capital contingency to the general fund Capital programme as approved by full Council on 21st February 2017, to build a new play area within Tamworth.

RECOMMENDATIONS

Members are requested to approve the release of £60k of capital contingency which has been made available only for financial year 2017/18, for the purpose of building a new play area; and to authorise the Corporate Director Growth, Assets & Environment in consultation with the Portfolio Holder for Environment & Culture to enter into contract with the most economically viable and environmentally suitable tendered quotation received in order to achieve the project outcomes.

EXECUTIVE SUMMARY

The general fund Capital programme for 2017/18 identifies £60k for a new play area within the borough; this is to be funded from Capital Contingency as approved at full Council on 21st February 2017.

An area has been identified based on current demand within Belgrave, adjacent to the new outdoor gym equipment. It is anticipated that the play area design and installation will be tendered late summer and construction completed before Christmas, weather permitting.

OPTIONS CONSIDERED

The capital funding was allocated for building a new play area for this financial year only, there are no other options to consider.

RESOURCE IMPLICATIONS

The release of £60,000 of Capital contingency funding detailed above will be added to the existing Approved Capital Programme.

Future maintenance of these assets will be met from within existing budgets.

SUSTAINABILITY IMPLICATIONS

The specification will insist that the play area will have a guaranteed life of at least 20 years.

REPORT AUTHOR

Sarah McGrandle, Head of Environmental Management x349

LIST OF BACKGROUND PAPERS

